



Registered Office:
Suite 5, Kings Court,
153 High Street,
Watford, WD17 2ER

22 July 2026

Dear BID levy payer/Member,

Annual General Meeting – 12 August 2026

Dear BID Levy Payer / Member,

Please find attached the Notice of the Tenth Annual General Meeting ("AGM") of Watford BID Limited ("the Company"), which will be held at the Harlequin Management Suite, Harlequin Shopping Centre, Watford WD17 2UB on **Wednesday 12 August 2026 at 12.00pm**.

Also attached is a proxy form, should you be unable to attend the meeting in person.

These documents are important and should be read carefully. If you are not the appropriate person to deal with them, please forward them to the relevant director or company secretary within your organisation.

As a BID levy payer, your organisation has an interest in the work of Watford BID Limited. If your organisation is also a corporate member of the Company, it is entitled to vote on the resolutions set out in the Notice of Meeting.

A corporate member may exercise its vote either by appointing an authorised representative to attend, speak and vote at the AGM, or by appointing a proxy to attend, speak and vote on its behalf. You may appoint someone from your own organisation or the Chair of the meeting as your proxy. If you appoint someone other than the Chair, they must attend the meeting to exercise your vote.

If your authorised representative is unable to attend, your vote is still important. If your organisation is a corporate member, please complete and return the enclosed proxy form by **12.00pm on Monday 10 August 2026**.

If your authorised representative is unable to attend, your vote is still important. Please complete and return the enclosed proxy form by **12.00pm on Monday 10 August 2026**. Completed proxy forms can be returned by email to kara@watfordtowncentre.com or by post to:

Suite 5 Kings Court

153 High Street
Watford
Herts WD17 2ER

Proxy forms received after this deadline, or sent to any other address, will be invalid.

The main business of this year's AGM is the re-election of Samantha Ford and Robert Walker as Directors of the Company. The Board believes these resolutions are in the best interests of the Company and its members and unanimously recommends that members vote in favour of each resolution.

If your organisation is not currently a corporate member of the Company and you would like to become one, please contact the BID office at enquiries@watfordtowncentre.com for a membership form.

If you have any questions about the AGM, the resolutions or completing the proxy form, please contact Kara Mesiano on 01923 919989 or email kara@watfordtowncentre.com.

We look forward to welcoming you to the AGM.

Yours faithfully,

Simon Plumb

Simon Plumb
Chair