



TOWN CENTRE BID

# Simpler Recycling Guide for BID Businesses



## Guide to the new Simpler Recycling Policy Paper set out by the UK Government

Simpler Recycling will help deliver improved recycling requirements in England. Aiming to end the confusion over what can and can't be recycled, the legislation will support both households and businesses to recycle more and reach the Department for Environment, Food and Rural Affairs' (DEFRA) recycling target of 65%, as part of the Government's wider Resources and Waste Strategy.

These regulations will begin in phases affecting everyone in time, starting **31 March 2025**. This means you **must start separating plastic, paper and card, glass, metals (cans, tins and foil) and food waste from general waste**, if you are a business with 10+FTE (10 full-time equivalent employees).



### Phase 1 (31 March 2025)

- Mandatory segregation and collection of dry recyclable materials and food waste **for businesses and non-household premises with 10+FTE in England.**

### Phase 2 (31 March 2026)

- Mandatory segregation and collection of dry recyclable materials and separate weekly food waste collections (which can be combined with garden waste) **for households.**

### Phase 3 (31 March 2027)

- Mandatory segregation and collection of dry recyclable materials and food waste rolled out to businesses and non-household premises with less than 10 FTE (micro-firms) in England. **Plastic films packaging and in-scope plastic bags** to be collected for businesses and households.

The FTE (full-time equivalent employees) criteria applies to your entire business, and not by a singular location.

For example:

A business has 2 sites/locations with 6 FTE at each place.

So, the total FTE = 12 > Simpler Recycling in March 2025 rather than 2026.



Consider undertaking a waste audit to identify where waste is generated in your organisation. Using the audit, you can take steps to reduce waste and ensure your business complies with legislation concerning waste handling, storage and disposal.

Undertaking a waste audit will help you to establish:

- What different types of waste your business produces
- Where waste is generated in your business (whether for the whole business, or for each department or area) e.g. restaurant kitchen, dining area.

Once complete, you can then develop a waste action plan with your priorities and targets for reusing, recycling and recovering your waste.

### Waste Audit Template

By being proactive you can ensure you are compliant on time and avoid potential legislative fines.

If you sort your waste correctly inside your premises, you will increase the quality of the material at the collection point. This will support and ensure your compliance and avoid contamination which will lead to your collections being rejected in future, leading to waste build up in your business.

The more you separate = the more gets recycled = the more we can try to safeguard our future



### Did you know?

Watford Town Centre BID run a cardboard collection service **FREE** of charge for levy payers! We collect on Mondays, Wednesdays and Fridays (excluding bank holidays). We run this scheme with our electric van to help Watford Town Centre businesses be more sustainable and make recycling cardboard easier for our levy payers.

For more information, contact [enquiries@watfordtowncentre.com](mailto:enquiries@watfordtowncentre.com) or 01923 919 989

*Please note any business in Atria already have their waste handled by the shopping centre and do not need this service. You just need to start separating your waste.*



Local waste management companies: [Veolia](#), [KP Waste](#), [Biffa](#), [Cawleys](#),

[Waste managed](#) and [SUEZ](#)



For more detail on how to manage your waste please visit: <https://businessofrecycling.wrap.ngo/resources> or to read the new policy from the government visit- <https://www.gov.uk/government/publications/simpler-recycling-in-england-policy-update/simpler-recycling-in-england-policy-update>