

Application form

Business Improvement & Development Grant Scheme 2024/25



Background information

Business name

Contact name of person making application

Address and contact telephone number of business

Email address

Status of applicant (tick as appropriate)

Owner Tenant

Name and address of owner of property

If not applicant: (Please enclose written authority from the owner to carry out any proposed structural works or changes to the property)

If the owner / applicant is, or is related to, an employee of Watford Borough Council or Watford Town Centre BID, please give further details:

Proposed works

Summary of proposed works / business improvement or development

Please specify materials and colours for all structural works (continue on a separate sheet if necessary).

Quotations

Please provide an indication of the total cost of the proposed improvements. Please include a copy of at least two quotations for any works proposed, using local suppliers where possible and the amount of funding sought (use the lowest quotation).

Total cost

£

(excluding VAT)

Amount of grant sought

£

(max £2,500)

If your grant application is approved (and all necessary consents obtained) are you agreeable to having all works completed by 28th January 2025

Yes No

Declaration and signature declaration

- I confirm that the quotations enclosed are bona fide competitive quotes
- I confirm that the owner of the property has agreed to the proposed works being carried out
- I confirm that the information provided in this form is true and accurate to the best of my knowledge. I understand that to make a materially misleading statement at any time during the application process could render the application invalid or the applicant liable to return any grant paid
- I accept that all grants are awarded at the discretion of Watford Town Centre BID and will be subject to the terms and conditions of a legal agreement with Watford BID Ltd

Bank details

Sort code

Account number

Signature of applicant

Date of application

Please send this completed form to:

Kara Mesiano

BID Manager & Company Secretary

Suite 5, Kings Court

153 High Street

Watford WD17 2ER

Email: kara@watfordtowncentre.com

Remember to enclose a copy of **two** quotations for the works and, if applicable, a letter of consent from the property owner.