

# Application form

## Business Improvement & Development Grant Scheme 2022/23



### Background information

**Business name**

**Contact name of person making application**

**Address and contact telephone number of business**

**Email address**

**Status of applicant** (tick as appropriate)

Owner  Tenant

**Name and address of owner of property**

If not applicant: (Please enclose written authority from the owner to carry out any proposed structural works or changes to the property)

If the owner / applicant is, or is related to, an employee of Watford Borough Council or Watford BID, please give further details:

# Proposed works

## Summary of proposed works / business improvement or development

Please specify materials and colours for all structural works (continue on a separate sheet if necessary).

## Quotations

Please provide an indication of the total cost of the proposed improvements. (Please include a copy of at least two quotations for any works proposed) works (use the lowest quotation) and the amount of funding sought.

**Total cost**

£

(excluding VAT)

**Amount of grant sought**

£

(max £5000 or 80% of costs, whichever is the lower)

If your grant application is approved (and all necessary consents obtained) are you agreeable to having all works completed by 31 March 2023

Yes     No

# Declaration and signature declaration

- I confirm that the quotations enclosed are bona fide competitive quotes
- I confirm that the owner of the property has agreed to the proposed works being carried out
- I confirm that the information provided in this form is true and accurate to the best of my knowledge. I understand that to make a materially misleading statement at any time during the application process could render the application invalid or the applicant liable to return any grant paid
- I accept that all grants are awarded at the discretion of Watford BID and will be subject to the terms and conditions of a legal agreement with Watford BID

## Bank details

## Sort code

## Account number

## Signature of applicant

## Date of application

## Please send this completed form to:

**Kara Mesiano**  
**BID Business Manager**

Suite 5, Kings Court  
153 High Street  
Watford WD17 2ER

Email: [kara@watfordbid.co.uk](mailto:kara@watfordbid.co.uk)

**Remember** to enclose a copy of the quotations for the works and, if applicable, a letter of consent from the property owner.

